

**OHIO LIONS
DISTRICT 13 OH2
2026-2027 100% SECRETARY AWARD**

INSTRUCTIONS

All information will be taken and verified from the 2026-2027 Monthly Club Activity Reports as submitted on the Lion Portal. The Club President will initiate the form, sign it, and forward it to the Zone Chairperson no later than June 15, 2027. The Zone Chairperson will verify and sign the form, and forward it to the District Governor.

1. ____ New Officer reporting submitted online no later than May 15, 2026.
2. ____ All payments to Lions Clubs International are current (paid within 30 days)
3. Eight of the following 11 requirements must be met to qualify:
 - a. ____ Attend the District Online Leadership School.
 - b. ____ Attend at least 2 Zone Advisory Meetings.
 - c. ____ Attend the Ohio Lions Winter Retreat or USA/Canada Forum
 - d. ____ Attend District, State, or International Convention.
 - e. ____ 100% Attendance for the year.
 - f. ____ Report a major service activity.
 - g. ____ Report a major fund raising activity.
 - h. ____ Report club's contribution to all State projects by the 3rd zone meeting.
 - i. ____ Sponsor a new member
 - j. ____ All International Membership and Activity reports submitted by the end of the month (on the Lion Portal).
 - k. ____ Quarterly Zone reports submitted in a timely manner.
4. ____ Club President should complete and submit the 100% Secretary Award form.

CLUB _____

SECRETARY _____

CERTIFICATION:

CLUB PRESIDENT _____ DATE _____

ZONE CHAIRPERSON _____ DATE _____